

Brussels, (10/01/2013)

Subject: **Workshop on Harmonisation of the Education for Nurses and Midwives on 21/01/2013 09:00 - 22/01/2013 17:00 Belgrade**

Reference code: **INT MARKT 50826**

Dear Madam, dear Sir,

This event is being organized by the European Commission's DG Enlargement within the framework of the TAIEX Instrument. All logistical arrangements have been made by IBF International Consulting s.a.* who can now confirm to you, as the responsible person at the event, the following details:

* IBF International Consulting s.a., TAIEX Logistics Services, Avenue Louise 209 A, 1050 Brussels, Belgium. Phone +32-2-237 09 60, Fax +32-2-644 35 94, VAT BE 0417 827 795.

Venue

The event will take place at:

See agenda attached.

Hotel & Travel Arrangements

Accommodation is foreseen for the speakers and participants as mentioned below:

Please note that only 'Bed & Breakfast' is included. Other costs will be at charge of each individual person.

Sumame	First name	Check-in	Check-out	Supplier
Giménez Maroto	Ana	20/01/2013	23/01/2013	Best Western Hotel Sumadija****
Jokinen	Mervi	20/01/2013	23/01/2013	Best Western Hotel Sumadija****
Ryan	Anne-Marie	20/01/2013	23/01/2013	Best Western Hotel Sumadija****
Riklikienė	Olga	20/01/2013	23/01/2013	Best Western Hotel Sumadija****
Cholewka	Beata	20/01/2013	23/01/2013	Best Western Hotel Sumadija****
Vieira Alves da Silva	António Manuel	20/01/2013	23/01/2013	Best Western Hotel Sumadija****
Adamovic	Jadranka	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Borojevic	Dragana	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Brkic	Radmila	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Bukvic	Biljana	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Butulija	Nedeljka	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Cibula	Sanja	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Cvijic	Ljiljana	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Djokic	Ljubinka	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Djordjevic	Olivera	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Djordjevic	Slavica	21/01/2013	22/01/2013	Best Western Hotel Sumadija****

Sumame	First name	Check-in	Check-out	Supplier
Dojčinovic	Suzana	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Dokmanovic	Dusica	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Drndarski	Slobodanka	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Filipovic	Slavica	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Glasnović	Vesna	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Gospavic	Biljana	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Hofman	Miomir	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Jablanovic	Zeljko	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Jarkin	Biljana	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Jevtovic	Natasa	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Jovanovic	Nebojsa	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Jovicic	Ivana	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Jović	Jelena	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Katinic	Vesna	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Kikanovic	Spasenija	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Kis-Tiskei	Barbara	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Kolarevic	Danica	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Malesevic	Snezana	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Marinković	Vesna	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Marjanović	Biljana	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Mihajlović	Radmila	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Miladinovic	Bojana	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Milenović Jevremović	Nevena	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Milivojević	Tanja	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Milić	Valerija	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Milićević	Tatjana	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Mitić	Sonja	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Mitrović	Boban	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Nesković	Maja	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Obej	Dijana	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Obrenovic	Ana	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Otasevic	Jovanka	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Pejčić	Jelica	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Petrovic	Sladjana	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Petrovic	Zorica	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Predojevic	Nemanja	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Radoicic	Danijela	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Radojevic	Milijana	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Rajić	Marija	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Ristić	Mirijana	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Savic	Gordana	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Slijepčević	Petar	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Sreckovic	Stojana	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Stamenković	Danijela	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Stankovic	Ljiljana	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Stankovic-Krasavac	Marina	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Stanković	Duška	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Stevovic	Miroslav	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Stojiljkovic	Aleksandra	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Stojkovska	Aleksandra	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Toldi Bozic	Angelika	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Vacić	Nebojša	20/01/2013	22/01/2013	Best Western Hotel Sumadija****

Sumame	First name	Check-in	Check-out	Supplier
Vasic	Jovanka	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Vasiljevic	Milena	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Vidic	Julijana	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Vukmirovic	Dusica	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Zivkovic	Jelena	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Zlatanovic-Djunic	Lidija	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Ćirić	Biljana	21/01/2013	22/01/2013	Best Western Hotel Sumadija****
Čiraković	Radenka	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Šijačić	Zlatinka	20/01/2013	22/01/2013	Best Western Hotel Sumadija****
Šljapić	Djordjica	21/01/2013	22/01/2013	Best Western Hotel Sumadija****

Contact detail of supplier(s):

Best Western Hotel Sumadija****
Sumadijski trg 8
11000 Belgrade
Telephone : +381 11 3054202
Fax : +381 11 3554368
Email : office@hotelsumadija.com

Flights:

Sumame	First name	Departure	Date	Time	Arrival	Date	Time	Type	Carrier
De Clercq	Gerlinde	BRU - BRUSSELS	20/01/2013	09:55	ZRH - ZURICH	20/01/2013	11:10	FL	LX0787
		ZRH - ZURICH	20/01/2013	12:20	BEG - BELGRADE N.TESLA	20/01/2013	14:00	FL	LX1416
		BEG - BELGRADE N.TESLA	22/01/2013	18:20	VIE - VIENNA SCHWECHAT	22/01/2013	19:40	FL	OS0736
Giménez Maroto	Ana	VIE - VIENNA SCHWECHAT	22/01/2013	21:20	BRU - BRUSSELS	22/01/2013	23:10	FL	OS8175
		MAD - MADRID BARAJAS	20/01/2013	12:20	FCO - ROME FIUMICINO	20/01/2013	14:50	FL	AZ0061
		FCO - ROME FIUMICINO	20/01/2013	16:05	BEG - BELGRADE N.TESLA	20/01/2013	17:40	FL	AZ0594
Jokinen	Mervi	BEG - BELGRADE N.TESLA	23/01/2013	12:35	CDG - PARIS CDG	23/01/2013	15:10	FL	AF1683
		CDG - PARIS CDG	23/01/2013	17:15	MAD - MADRID BARAJAS	23/01/2013	19:20	FL	AF1900
		LHR - LONDON LHR	20/01/2013	13:30	BEG - BELGRADE N.TESLA	20/01/2013	17:15	FL	JU0211
Ryan	Anne-Marie	BEG - BELGRADE N.TESLA	23/01/2013	10:25	LHR - LONDON LHR	23/01/2013	12:40	FL	JU0210
		DUB - DUBLIN	20/01/2013	09:20	CDG - PARIS CDG	20/01/2013	12:10	FL	AF1079
		CDG - PARIS CDG	20/01/2013	13:00	BEG - BELGRADE N.TESLA	20/01/2013	15:20	FL	AF1086
		BEG - BELGRADE N.TESLA	23/01/2013	09:15	CDG - PARIS CDG	23/01/2013	12:00	FL	AF1087
		CDG - PARIS CDG	23/01/2013	12:55	DUB - DUBLIN	23/01/2013	13:50	FL	AF1078

Surname	First name	Departure	Date	Time	Arrival	Date	Time	Type	Carrier
Riklikienė	Olga	VNO - VILNIUS	20/01/2013	13:40	VIE - VIENNA SCHWECHAT	20/01/2013	14:25	FL	OS0834
		VIE - VIENNA SCHWECHAT	20/01/2013	16:45	BEG - BELGRADE N.TESLA	20/01/2013	17:50	FL	OS0735
		BEG - BELGRADE N.TESLA	23/01/2013	08:05	VIE - VIENNA SCHWECHAT	23/01/2013	09:30	FL	OS0772
		VIE - VIENNA SCHWECHAT	23/01/2013	10:05	VNO - VILNIUS	23/01/2013	13:00	FL	OS0833
Cholewka	Beata							FL	
Vieira Alves da Silva	António Manuel	OPO - PORTO	20/01/2013	08:00	FCO - ROME FIUMICINO	20/01/2013	12:05	FL	TP0852
		FCO - ROME FIUMICINO	20/01/2013	16:05	BEG - BELGRADE N.TESLA	20/01/2013	17:40	FL	JU8405
		BEG - BELGRADE N.TESLA	23/01/2013	09:35	ZRH - ZURICH	23/01/2013	11:35	FL	LX1413
		ZRH - ZURICH	23/01/2013	16:20	OPO - PORTO	23/01/2013	17:55	FL	TP0917

Catering:

Menu	Type	Quantum	Booking ref.	Caterer	Bank ref.
Coffee	COF	131.0		Best Western Hotel Sumadija****	
Water	WAT	131.0		Best Western Hotel Sumadija****	
Lunch	LUN	131.0		Best Western Hotel Sumadija****	

Contact detail of supplier(s):

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Conference and equipment:

Description	Type	Supplier	Number	Budget line	Booking ref.
Screen (Free of charge)	CONFF	Best Western Hotel Sumadija****	1.0	Conference	
Flipchart (Free of charge)	CONFF	Best Western Hotel Sumadija****	1.0	Conference	
Conference room (break out room day 2) Free of charge	CONEQ	Best Western Hotel Sumadija****	1.0	Conference	
Conference room (Free of charge)	CONFF	Best Western Hotel Sumadija****	1.0	Conference	
Technician (Free of charge)	CONFF	Best Western Hotel Sumadija****	1.0	Conference	
Screen (break out room day 2) Free of charge	CONEQ	Best Western Hotel Sumadija****	1.0	Conference	
Internet connection (Free of charge)	CONFF	Best Western Hotel Sumadija****	1.0	Conference	
Fixed micro (break out room day 2) 1 additional form main room.	CONEQ	Best Western Hotel Sumadija****	1.0	Conference	
Fixed micro	CONFF	Best Western Hotel Sumadija****	3.0	Conference	
Computer (break out room day 2)	CONEQ	Best Western Hotel Sumadija****	1.0	Conference	

Description	Type	Supplier	Number	Budget line	Booking ref.
Sound system (break out room day 2)	CONEQ	Best Western Hotel Sumadija****	1.0	Conference	
Interpretation booth (break out room day 2)	CONEQ	Best Western Hotel Sumadija****	1.0	Conference	
LCD Projector (break out room day 2)	CONEQ	Best Western Hotel Sumadija****	1.0	Conference	
Wireless micro	CONFF	Best Western Hotel Sumadija****	3.0	Conference	
Computer	CONFF	Best Western Hotel Sumadija****	1.0	Conference	
Interpretation booth	CONFF	Best Western Hotel Sumadija****	1.0	Conference	
Sound System	CONFF	Best Western Hotel Sumadija****	1.0	Conference	
LCD projector	CONFF	Best Western Hotel Sumadija****	1.0	Conference	
Head phones	CONFF	Best Western Hotel Sumadija****	126.0	Conference	

Contact detail of supplier(s):

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Interpretation:

From	To	Supplier	Interpreters	Days	Interpretation type
English	Serbian	Congress Service Centre	2	1.0	Simultaneous
English	Serbian	Congress Service Centre	2	2.0	Simultaneous

Contact detail of supplier(s):

Congress Service Centre
Admirala Geprata 6
MK - 11000 Belgrade
Telephone : +381 11 7617 109
Fax : +381 11 6649 041
Email : office.bg@kscnet.com

Other:

Description	Name

Contact detail of supplier(s):

Please find attached to this mail as well the participant list and the last version of the agenda.
We wish you a successful event and a successful journey, and look forward to your feedback.

Yours sincerely,

**European Commission
DG Enlargement
Institution Building Unit**